

<b>Meeting Date</b>	3 February 2014
<b>Report Title</b>	Constitution Review
<b>Portfolio Holder</b>	Leader
<b>SMT Lead</b>	Mark Radford, Director of Corporate Services
<b>Head of Service</b>	
<b>Lead Officer</b>	Katherine Bescoby
<b>Key Decision</b>	<b>No</b>
<b>Classification</b>	<b>Open</b>
<b>Forward Plan</b>	<b>Reference number:</b>

<b>Recommendations</b>	That the Committee considers the working papers attached to this report, and makes recommendations to Council.
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## Purpose of Report and Executive Summary

- 1.1 Reviewing the constitution regularly ensures it is fit for purpose and maintains good governance and decision making arrangements. Since the last comprehensive review in 2013, a number of items are presented in this report for the Committee to consider. These are items where either clarification is needed on current arrangements or to review existing procedures.
- 1.2 Working papers are attached on the following areas for the Committee to consider.
  - Casting Vote Procedure
  - Rural Forum
  - Treatment of Quasi judicial matters
  - Review of Overview and Scrutiny
  - Head of Planning delegation

## 2 Background

- 2.1 Working Papers have been prepared which set out the background to each of the proposals.

## 3 Proposal

- 3.1 The Committee is asked to give a view and make recommendations to the Council regarding the points raised in the Working Papers of this report.

## 4 Alternative Options

- 4.1 There is discretion on many of the proposals set out in the working paper, however, in respect of the review of overview and scrutiny arrangements, legislation provides that there is at least one statutory overview and scrutiny committee. The Committee will need to consider whether it wishes to suggest alternative proposals where this is possible.

## 5 Consultation Undertaken or Proposed

- 5.1 Given that this is a 'care and maintenance' review of the Constitution it is suggested that it is the role of GPC to consider this. All members do, of course, receive all Council agendas and report and can attend the Committee meeting.

## 6 Implications

Issue	Implications
Corporate Plan	Having an up to date Constitution is important for good governance and decision making.
Financial, Resource and Property	None at this stage it is anticipated that the work arising out of the review will be contained within existing resources.
Legal and Statutory	Where there is a change as a result of legislation or regulation, or suggested on basis of legal advice, this is set out within the working papers.
Crime and Disorder	None identified at this stage.
Risk Management and Health and Safety	None identified at this stage.
Equality and Diversity	None identified at this stage.
Sustainability	None identified at this stage.

## 7 Appendices

- 7.1 The following documents are to be published with this report and form part of the report
- Working Papers

## 8 Background Papers

- 8.1 None